

Daily Rental Rates and Service Fees for Performance Facilities Auxiliary Areas



Facilities	Description	2-Hours or Less	Hourly Over 2
Rehearsal Hall (OC-300)	Multi-purpose room for music, theatre and dance	\$165 (Minimum)	\$55 (\$700 max)
Gallery Reception Room	Receptions and catering staging area	\$100 (Minimum)	\$30 per hour
Overcash Lobbies (1 st or 2 nd floor)	Formal areas for gatherings and after-hours receptions	\$200 (Minimum) \$250 (minimum w/food)	\$100 \$125 (with food)
Pease Lobby	Formal areas for gatherings and after-performance receptions	\$150 (minimum) \$200 (minimum w/food)	\$75 \$100 (with food)
Time Warner Cable Student Commons	Dining and lounge areas for meals and after-performance receptions	\$225 minimum	\$110
Worrell Gym (WO-1100)	Gym-sized area for large gatherings	\$75 per hour (4-hour minimum)	\$75

Notes:

Lobby use is included with the Halton Theater, Pease Auditorium or Bryant Hall, except when used for meals and receptions. Time is calculated based upon setting up, for the duration of event and for resetting the space, including disposing of waste created by event. Caterer or renter is responsible for waste disposal or is charged for this service, if areas are left unclean.

All renters of venues are required to provide commercial or event general liability insurance with limits of not less than \$1,000,000.00 per occurrence with CPCC named as an additional insured.

Personnel	Cost per hour/Minimum
Stage Technician	\$18 per hour, 4-hour min., \$27 after 8 hours
House Manager (mandatory)	\$18 per hour, 4-hour min., \$27 after 8 hours
Officer	\$28 per hour, 4-hour min., \$42 after 8 hours
Custodial (mandatory)	\$18 per hour, 2-hour min., \$27 after 8 hours
NOTE: Personnel are charged 1.5 times hourly rate after 8 hours of one day or 40 hours of a Monday-Sunday week.	Note: Options and personnel are intended for the auxiliary areas of the performance facilities and do not apply to classrooms and conference rooms.

Options

Item	Fee
Tables	\$6 each per day
Tablecloths	\$5 each per day
Chairs	\$2 each per day after 8
Sound	Quoted per needs of event
Cordless Handheld Microphones (3 available)	\$20 each
Lavalier Microphone (12 available)	\$25 each
Vending	10% (with or without venue selling)
Concessions	100% to venue if sold by Performance Facilities 10% if sold by renter
Receptions	Arranged through campus-approved catering

General Note: Prices are subject to change